

| DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| TBC | Non Key | Revised Joint Agreement with West Mercia Energy To consider revision to the joint agreement with West Mercia Energy | E, C & C – Richard Wood, Head of Environment & Waste |
| TBC | KEY | Hereford United Football Club (1939) Ltd To consider future lease arrangements in relation to the Hereford United Football Club ground and of land at ground ends | Economy, Communities and Corporate / Tony Featherstone & Donna Burgess |
| DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN | | | |
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| TBC | Non Key | Review of Gypsy and Traveller Policy To consider implementing new policy | Economy, Communities & Corporate / Claire Corfield |
| DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER | | | |
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 25 September 2014 | KEY | Alternative management arrangements for Council owned parks and open spaces <i>To obtain cabinet member approval to be seek alternative management arrangement for council owned parks and open spaces</i> | ECC – Steve Burgess, Head of Transport & Access |
| DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL | | | |
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 25 September 2014 | KEY | Procurement & Award of new Public Health Contracts (Healthy Living) To secure approval to start the procurement process and obtain | Adults Wellbeing / Helen Coombes |

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| | | delegated approval for contract award | |
| 25 September 2014 | KEY | Procurement & Award of new Public Health Contract (Sexual Health) To secure approval to start the procurement process and obtain delegated approval for contract award | Adults Wellbeing / Helen Coombes |
| 25 September 2014 | KEY | Procurement & Award of new Public Health Contract (Drugs & Alcohol) To secure approval to start the procurement process and obtain delegated approval for contract award | Adults Wellbeing / Helen Coombes |
| TBC | Non Key | Local Government Declaration on Tobacco Control <i>To Approve the Adoption of the Local Government Declaration on Tobacco Control</i> | Adults & Wellbeing /Helen Coombes |
| TBC | Non Key | Harling Court – Housing Support Services To seek approval to waiver the existing service whilst re-procurement exercise is ongoing | Adults Wellbeing / Richard Gabb |
| TBC | Non Key | Herefordshire Local Housing Market Assessment – 2012 Update To update Members on the updated strategic housing needs assessment across Herefordshire | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Local Investment Delivery Plan Update To update Members on the delivery plan required to inform the Homes and Communities Agency (HCA) to support bids for housing development. | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Affordable housing Programme 2014-2016 To outline the programme of delivery of affordable housing | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Homelessness Prevention Strategy To set out the Local Authority's plans for the prevention of homelessness | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Supplementary Planning Document (SPD) Technical Data – Update April 2014 To provide the affordable levels for negotiating with private developments | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Provision of fully adapted bungalow for a vulnerable adult (Learning Disabilities) To ask for additional grant funding to enable the development of a purpose built bungalow to proceed. | Adults Wellbeing / Jane Thomas |
| TBC | Non Key | Herefordshire Market Position Statement for Adult Wellbeing To seek approval of the Herefordshire Market Position Statement for Adult Wellbeing | Adults Wellbeing / Alison Clay, Commissioning Officer |

| DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE | | | |
|---|-------------------|--|---|
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 19 September 2014 | KEY | Solar PV Procurement To seek authorisation to award the completed OJEU procurement framework for Solar PV panels and to commence this invest to save project. | Economy, Communities & Corporate / Ben Boswell |

| DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR | | | |
|--|-------------------|---|---|
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 25.09.14 | KEY | Maintenance programme for schools To approve the maintenance programme for schools for 2014/15 | Andy Hough CWB |
| TBC | Non Key | The use of Pupil Premium for LAC Decision on top slice of Pupil Premium for LAC to allow targeted intervention controlled by the Virtual Head for LAC | Children's Wellbeing / Steve Laycock |
| TBC | Non Key | New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19th September 2013. For the Cabinet Member for Children's Wellbeing to review and agree to the recommendations in the report including that the pilot project continues. As resolved by cabinet on 19th September 2013. | Children's Wellbeing / Alexia Heath |

| DECISION MAKER CABINET MEMBER TRANSPORT & ROADS: COUNCILLOR P RONE | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |

Other Meetings – September 2014

| DECISION MAKER COUNCIL | | | | |
|---|-------------------|---|-------------------------|---|
| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 26 September 2014 | | Review of Polling Districts, Polling Places and Polling Stations | | Environment, Communities & Corporate / Electoral Registration Officer |
| 26 September 2014 | B&PF | West Mercia Youth Justice Plan | | Children's Wellbeing / Director for Children's Wellbeing |
| 26 September 2014 | B&PF | Review of Gambling Act Policy To consider implementing new policy | | Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk |
| 26 September 2014 | | Review of Licensing Act Policy To consider implementing new policy | | Economy, Communities & Corporate / Claire Corfield N/A clcorfield@herefordshire.gov.uk |
| 26 September 2014 | | Introduction of a Sex Establishment Policy To consider implementing new policy | | Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk |
| 26 September 2014 | B&PF | Local Transport Plan 4 <i>To approve the draft Local Transport Plan for consultation</i> | | Economy, Communities & Corporate / Steve Burgess |
| 26 September 2014 | | Community Governance Review (Ross on Wye) | | |

| AUDIT & GOVERNANCE COMMITTEE | | | |
|---|---|-------------------------|--|
| Meeting Date | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information |
| 29 September 2014 | External Audit Findings Report | | External Audit – Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com |
| 29 September 2014 | Internal Audit – Progress Report | | Internal Audit SWAP – Jacqui Gooding Jacqui.Gooding@southwestaudit.co.uk |
| 29 September 2014 | Statement of Accounts-Annual Governance Statement | | Economy, Community and Corporate Section 151 Officer – Peter Robinson |
| 29 September 2014 | Whistle Blowing Policy – Biennial Review | | Economy, Community and Corporate Assistant Director Governance – Bill Norman |
| 29 September 2014 | Final Value for Money report re Waste Management PFI contract with Mercia to design, build and operate an EfW facility and Terms of Reference | | Economy, Community and Corporate Section 151 Officer – Peter Robinson |

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS –September 2014

| MEETING/ BRIEFNG DATE | ITEM | PURPOSE | O&SC PRE-DECISION PRIOR TO: | |
|--------------------------|------|---------|--|--------------|
| | | | A&G Committee Cabinet Council | Meeting Date |
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Executive Rolling Programme: **October 2014**

Executive Decisions to be taken – October 2014

| DECISION MAKER CABINET | | | | |
|--|----------------|--|---|--|
| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 9 October 2014 | Non Key | Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i> | Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council | Economy, Communities & Corporate / Peter Robinson |
| 9 October 2014 | Non Key | Local Account 2013-14 <i>The cabinet approve the publication of the Local Account – a statutory report to the local community re Adult Social Care</i> | Adult & Wellbeing | Head of Performance Adult and Wellbeing Directorate. |
| 9 October 2014 | Non Key | Herefordshire Safeguarding Boards: Annual Safeguarding Assurance Report <i>To inform Cabinet of the Safeguarding Boards' assessment of safeguarding in Herefordshire and of their own effectiveness.</i> | Young People and Children's Wellbeing / Councillor J Millar | Children's Wellbeing / Andy Churcher, HSAB/HSCB Business Manager |
| 9 October 2014 | KEY | Review of charges <i>To consider revisions to charges for Council services</i> | ECC / Peter Robinson | P Robinson |
| 9 October 2014 | Non Key | Herefordshire Safeguarding Adult Board Business Plan <i>To note, consider and comment on Herefordshire Safeguarding Adult Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board</i> | | Adults Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit |
| 9 October 2014 | Non Key | Peer Review | Donna Etherton | |

| DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 10 October 2014 | KEY | Catering Service contract let To seek Cabinet Member approval for the contract let of Catering Services | Economy, Communities and Corporate Paul Nicholas |

| DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 23.10.2014 | Non Key | Nursery Education Funding Policy <i>To approve the policy for Nursery Education Funding (NEF)</i> | Children's Wellbeing / Andy Hough |
| 02.10.2014 | Non Key | CNS/LAC Sufficiency Strategy <i>To approve the Looked After Children & Complex Needs placements Commissioning & Sufficiency Strategy, 2014/19</i> | Children's Wellbeing Richard Watson |

| DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 25 October 2014 | KEY | Procurement & Award of new Public Health Contract (Child Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i> | Adults Wellbeing / Helen Coombes |
| October TBC | KEY | Housing related support service (2 x Accommodation based contracts & 1 x floating support contract). To update members on the strategic review of the service and seek approval to retender or decommission | Adult and Wellbeing Richard Gabb/Laura Lloyd |
| October TBC | KEY | Housing related support service (Homeless prevention support contract) To update members on the strategic review of the service and seek approval to retender or decommission | Adult and Wellbeing Richard Gabb/Laura Lloyd |

| DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE | | | |
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| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
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| DECISION MAKER CABINET MEMBER Transport and Roads: COUNCILLOR P Rone | | | |
| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
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Executive Rolling Programme: **November 2014**

Executive Decisions to be taken – November 2014

| DECISION MAKER CABINET | | | | |
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| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 13 November 2014 | Non Key | Quarterly Performance Report <i>To review performance</i> | | Economy, Communities and Corporate - Richard Ball |
| 13 November 2014 | KEY | Update on Accommodation Strategy – Future Phases <i>To seek Members' approval for further proposals to rationalise the Council's accommodation</i> | | Economy, Communities and Corporate – Tony Featherstone |
| 13 November 2014 | KEY | Strategic Plan for Education To set out the Local Authorities approach to educational improvement | Young People & Children's Wellbeing | Children's Wellbeing / Chris Baird |
| 13 November 2014 | KEY | Care Act To consider the impacts of the Care Act and to agree actions for implementation | | Adults Wellbeing / Alison Hotchen Care Act Project Manager |
| 13 November 2014 | KEY | Council acquisition of the Three Elms Trading Estate, Hereford HR4 9PU To seek Cabinet approval to :The Council's purchase of the Three Elms Trading Estate from the Homes and Communities Agency at market value, estimated to be in the region of £1.75 to | | Economy, Communities & Corporate Ian Higgs, Development Manager |

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| | | £1.85m, which will enable the Council to release value from its adjoining land. | | |
| 13 November 2014 | KEY | South Wye Transport Package To consider consultation responses and confirm prefer package | Economy, Communities & Corporate / Mairead Lane | |

**DECISION MAKER
CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:
COUNCILLOR JW MILLAR**

| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
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| 27.11.14 | Key | Regional Residential Children's Home Framework Agreement To note the joint procurement exercise undertaken with the West Midlands Region and approve the awarding of contracts to preferred providers of residential children's home placements for Herefordshire's framework agreement | Childrens Wellbeing |

**DECISION MAKER
CABINET MEMBER CORPORATE SERVICES
COUNCILLOR PM MORGAN**

| Decision Date (on or after) | Issue Type | Purpose & Report Title | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
|---------------------------------------|-------------------|--|---|
| 28/11/14 | Non Key | Consolidation of Market Rights To consolidate and regularise the position as regards Herefordshire Council's rights to hold certain markets | Economy, Communities & Corporate – Chris Jenner |

Other meetings:

| AUDIT & GOVERNANCE COMMITTEE | | | |
|---|---|-------------------------|--|
| Meeting Date | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information |
| 26 November 2014 | Progress Report on 2014/15 Internal Audit Plan | | Internal Audit SWAP Jacqui Gooding Jacqui.Gooding@southwestaudit.co.uk |
| 26 November 2014 | Annual Audit Letter (External Audit) | | External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com |
| 26 November 2014 | VfM or Financial Resilience Report (as required) (External Audit) | | External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com |
| 26 November 2014 | Report (as required) (External Audit) | | External Audit Grant Thornton Terry Tobin Terry.P.Tobin@uk.gt.com |
| 26 November 2014 | Budget Monitoring Report | | Economy, Community, Corporate |

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| | | | Section 151 Officer – Peter Robinson |
| 26 November 2014 | Counter-fraud and Corruption Policies – Biennial Review | | Economy, Community, Corporate Section 151 Officer – Peter Robinson |
| 26 November 2014 | Whistle Blowing Policy – Biennial Review | | Economy, Community, Corporate Assistant Director Governance – Bill Norman |
| 26 November 2014 | Complaints Statistics | | Economy, Community, Corporate Assistant Director Governance – Bill Norman |
| 26 November 2014 | What is done differently with major projects within the organisation since the CRM implementation | | Economy, Community, Corporate Assistant Director Governance – Bill Norman |

Executive Rolling Programme: December 2014

Executive Decisions to be taken – December 2014

| DECISION MAKER CABINET | | | | |
|---|-------------------|---|---|---|
| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 18 December 2014 | Non Key | Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i> | Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council | Economy, Communities & Corporate / Peter Robinson |
| 18 December 2014 | Non Key | Public Health Annual Report | Health & Wellbeing – Councillor GJ Powell | Public Health / |

| DECISION MAKER COUNCIL | | | | |
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| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 12 th December 2014 | B&PF | Council Tax Reduction Scheme To agree revisions to the current schemes, following consultation | Peter Robinson – Chief Finance Officer | |

| AUDIT & GOVERNANCE COMMITTEE | | | |
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| Meeting Date | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information |
| March 15 | Progress report on 2014/15 Internal Audit Plan | | |
| | Internal Audit Plan for 2015/16 | | |

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| | External Audit Plan | | |
| | Budget Monitoring Report | | |
| | Counter-fraud and Corruption Policies – Biennial Review | | |
| | Whistle Blowing Policy – Biennial Review | | |

| AUDIT & GOVERNANCE COMMITTEE | | | |
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| Meeting Date | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information |
| May 15 | Progress Report on 2014/15 Internal Audit Plan | | |

| DECISION MAKER CABINET | | | | |
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| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 15 January 2015 | B&PF | 2015/16 Budget Setting | Corporate Strategy & Finance | |
| 15 January 2015 | KEY | Herefordshire Domestic Violence and Abuse Support Service Contract <i>To award the Herefordshire Domestic Violence and Abuse Service Contract</i> | Health & Wellbeing | Adults Wellbeing / Richard Gabb |
| 15 January 2015 | KEY | Rose Garden – Extra Care Support Service <i>To award the Rose Garden – Extra Care Support Contract following a re-procurement exercise</i> | Health & Wellbeing | Adults Wellbeing / Richard Gabb |

| DECISION MAKER CABINET | | | |
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| Issue Type | Purpose & Report Title | | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 22 January 2015 | | | |

| DECISION MAKER CABINET | | | |
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| Issue Type | Purpose & Report Title | | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 26 February 2015 | Non Key | Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i> | Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council |
| 26 February 2015 | Non Key | Quarterly Performance Report <i>To review performance</i> | |

| DECISION MAKER COUNCIL | | | |
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| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
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| 6 Feb 2015 | B&BF | 2015/16 Budget Setting | Corporate Strategy & Finance | |
| 6 Feb 2015 | B&PF | Local Transport Plan 4 <i>To approve the Local Transport Plan.</i> | Infrastructure/Councillor PD Price Now Cabinet | Economy, Communities & Corporate / Steve Burgess |

| DECISION MAKER CABINET | | | | |
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| Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker | |
| 26 March 2015 | Herefordshire Safeguarding Boards: Interim Safeguarding Assurance Report <i>To inform Cabinet of progress made towards the implementation of the Safeguarding Boards' Business Plans 2014-2015.</i> | Young People and Children's Wellbeing / Councillor J Millar | Children's Wellbeing, Andy Churcher, HSAB/HSCB Business Manager | |

| DECISION MAKER COUNCIL | | | | |
|--|------------|------------------------|------------------|--|
| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker |
| 6 March 2015 | | Setting of Council Tax | | |

| DECISION MAKER CABINET | | | | |
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| Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker | |
| June 2015 | <i>Non Key</i> | Quarterly Performance Report To review performance | | |

| DECISION MAKER COUNCIL | | | | |
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| Meeting / Decision Date (on or after) | Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted |
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| | | | | to Decision Maker |
| 22 May 2015 | | | | |

| DECISION MAKER CABINET | | | | |
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| Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker | |
| 9 April 2015 | | | | |

| DECISION MAKER CABINET | | | | |
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| Issue Type | Purpose & Report Title | Portfolio Holder | Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker | |
| 13 November 2014 | Review of Smallholdings <i>To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the recommendations contained therein</i> | | Economy, Communities and Corporate – Tony Featherstone | |